



**BICYCLE PERMIT APPLICATION**

Student name: ..... Form: .....

Address: .....

.....

Bicycle serial number: .....

Parent contact details: Tel:..... Email: .....

- I, the Parent/Carer of the above student, request that he/she be allowed to cycle to school. I have inspected the bicycle and certify that the following are satisfactory:

- Size
- Good brakes (see below)
- Bell
- Red reflector
- Lights
- Good tyres
- Sound working order

- I undertake to keep the bicycle in this condition. I understand that bicycles are inspected from time to time at the school by staff and police and that SHOULD MY CHILD'S BICYCLE BE FOUND TO BE DEFECTIVE, PERMISSION TO USE IT WILL BE WITHDRAWN UNTIL IT IS ONCE AGAIN IN A ROADWORTHY CONDITION.
- I have read the cycling rules attached and will do my best to ensure that my child understands and obeys them.
- I will be responsible for my child wearing a properly fitted cycle helmet

Signed (Parent/Carer) ..... Date: .....

Notes on the above:

- The school strongly recommends that all cyclists should wear a properly fitted and suitable cycle helmet.
- Every bicycle must have two reliable brakes which are defined as; "an independent, efficient and adequate braking action on each road wheel, easily operated while the cyclist is in the normal riding position"
- Fixed gears, pedal top clips or straps and handlebars grips below the level of the top of the saddle are not appropriate when cycling to school
- Until this form has been signed, returned and accepted as in order and a Cycle Permit issued, the student will not be permitted to leave his/her bicycle on school premises during school hours.

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**For Admin purposes only:**

- Permit number:** .....
- Date permit issued:** .....



## CODE OF RULES FOR STUDENTS WHO CYCLE TO SCHOOL

1. No student may bring a bicycle onto the school site unless permitted to do so by the Headteacher
2. The Headteacher must receive a Bicycle Permit Application, signed by the Parent/Carer, stating that the bicycle has been inspected and is in sound working order (including, sound tyres, reliable brakes, good bell and lights, reflector) by each student who brings a bicycle onto the school premises. A cycle permit will not be issued until this signed application has been received.
3. All student cyclists may periodically be subjected to a test of their knowledge of the extra rules for cyclists detailed below:
  - Make sure your bicycle is in good condition – particularly the brakes, tyres, lights and rear reflector – before you ride it
  - Do not start off, turn right or left, or pull up without first glancing behind to see it is safe. Give a clear signal of what you mean to do
  - Do not ride more than two abreast. Ride in single file on busy or narrow roads
  - On busy roads, if you want to turn right, it is often safer to pull well into the left side of the road and wait for a safe gap in the traffic in both directions before you start to cross
  - Whilst riding:
    - Always hold the handlebar and keep your feet on the pedals
    - Do not hold onto another vehicle or cyclist
    - Do not carry a passenger unless your cycle has been built or altered to carry one
    - Do not ride close behind another vehicle
    - Do not carry anything which may affect your balance
    - Do not lead an animal
    - **Always wear a properly fitted cycle helmet**
  - If there is an adequate cycle path beside the road, use it
  - Never cycle on the footpath
  - When the road is wet, ride with special caution, do not apply your brakes suddenly and apply both brakes equally
  - Be courteous to other road users
4. Cyclists must dismount before entering the school entrances and must not cycle on the school premises. On leaving school, students must not mount until they are on the correct side of the road facing the direction which they intend to ride.

Permission to cycle to school may be withdrawn from students who break these rules or who are known to ride dangerously.